

JOB OPPORTUNITY

Franchise Tax Board is an equal opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

☒ Permanent
Full-time

☐ Permanent
Intermittent

☐ Limited-term
(Temporary)
Length

☐ Formal Training
and Development
Assignment

Position Title: Tax Counsel / Tax Counsel III Spec

Classification: Tax Counsel / Tax Counsel III Spec

Location: Central Office – 9646 Butterfield Way, Sac.

Section/Unit: Legal Department

Salary Range: \$3,834 - \$8,517

Number of Vacancies: 5

Job Description: (includes typical duties)

Vacancies will be filled in various bureaus within the Franchise Tax Board's (FTB) Legal Department. Specific duties will vary by bureau. Incumbent responsibilities may include review, development and processing of protest, appeal and/or litigation cases; factual development and correct application of the law; advise FTB and Board of Equalization staff, local government entities and the public with respect to the application of complex tax law; assist in court proceedings and pretrial discovery matters; draft legislation, regulations, rulings, public notices and interpretive opinions; special assignments; and, assistance to the public. Incumbents are equipped with contemporary technology and are offered free parking in a location away from downtown and adjacent to light rail.

Required Knowledge, Skills, and Abilities:

- Membership in the California State Bar;
- Strong interpersonal skills and ability to work with staff and the public at all levels;
- Ability to work independently and in a team setting; and
- Clear and effective oral and written communication skills.

Desirable Experience/Qualifications:

- Prior experience in the practice of law;
- Prior coursework and/or experience in the practice of income or franchise tax law;
- Understanding of financial statements or financial transactions;
- Knowledge of corporate structuring, mergers and acquisitions;
- Familiarity with computers and software applications.

Mail or fax your application by: UNTIL VACANCIES ARE FILLED

Contact Person: Ben Miller Telephone Number: (916) 845-3320

Address/Room Number: PO Box 550, Sacramento, CA 95812-0550, Attention: Exams (for Ben Miller)

Special Instructions: **FTB employees please hand deliver or route to Lyn Gidding-Theobald at M/S A-260.**

To be considered for this Job Opportunity, applicants must have permanent civil service status, be reachable on an employment list or have reinstatement eligibility. **Applications will be screened and only the most qualified applicants will be interviewed.**

All applicants not currently employed with the Franchise Tax Board will be subject to a pre-employment background investigation. The investigation will consist of completion of a pre-employment questionnaire, fingerprinting, and an inquiry to the Department of Justice to disclose criminal records.

TDD is Telecommunications Device for the Deaf and is reachable only from telephones equipped with a TDD device.

Franchise Tax Board's TDD telephone number is (800) 822-6268.

The California Relay Service telephone numbers are: (from TDD Phone) (800) 735-2929; (from Voice Phone) (800) 735-2922.